

Director Identification Number: How to Apply Using a Smart Device

Step 1 – Set-up myGovID

Download the myGovID application on a smart device and set-up an account using a personal email address. (Please note that the myGovID app is different to a myGov account).

You are required to set-up a standard or strong identity strength by using any 2 of the following Australian identity documents:

- Driver's licence or learner's permit
- Passport
- Birth certificate
- Visa (using foreign passport providing still in Australia)
- Citizenship certificate
- ImmiCard
- Medicare Card

Step 2 – Gather your Documents

To assist in applying for a DIN, you will need your TFN and your residential address as held by the ATO.

You will also need to refer to 2 of the following documents:

Document	Information that will be requested
Bank account details (per your most recent tax return)	BSB, account number
ATO Notice of Assessment	Date of issue, reference number
PAYG Payment Summary (issued in last 2 years)	Gross income in whole dollars
Superannuation account details	Member account number, super fund's ABN
Dividend Statement (issued in last 2 years)	Investment reference number
Centrelink Payment Summary (issued in last 2 years)	Taxable income in whole dollars

Step 3 – Complete your Application

Visit the ABRS website (abrs.gov.au).

Scroll down to select 'Apply now with myGovID'.



Login with your myGovID credentials and accept a code on your smart device.

The application process should take less than 5 minutes and once complete, you will instantly receive your DIN.

Please print or save your DIN and forward to our office.